

## **Civility Project’s Mission Statement, Cleveland Heights—University Heights, Ohio<sup>1</sup>**

*“We believe civility is a fundamental value of our community.*

*Civility means to*

*listen;*

*apologize;*

*be aware;*

*be inclusive;*

*speak kindly;*

*show respect;*

*tell the truth;*

*seek agreement;*

*take responsibility;*

*accept constructive criticism.*

*We believe in taking proactive steps toward civility every day.*

*We also believe we have the right and responsibility to expect others to do the same.”*

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<sup>1</sup> Based on the work of P.M. Forni, author of “Choosing Civility: The Twenty-Five Rules of Considerate Conduct.”



**CIVILITY IN ACTION**

**Civility Vision Statement**

*I believe civility is a fundamental value of our community.*

*Civility means to*

- Listen*
- Apologize*
- Be Aware*
- Be Inclusive*
- Speak Kindly*
- Show Respect*
- Tell the Truth*
- Seek Agreement*
- Take Responsibility*
- Accept Constructive Criticism*

*I believe in taking proactive steps toward civility every day.  
I also believe I have the right and responsibility  
to expect others to do the same.*

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Is this an individual or organizational commitment?      \_\_\_\_\_ Individual      \_\_\_\_\_ Organizational

If organizational, what is the name of the organization?      \_\_\_\_\_

What is your position with the organization?      \_\_\_\_\_

Name      \_\_\_\_\_

Please Print Name

Signature